



Mathura Sainik school

Hostel Rules and Regulations

Students & Parents should read the rules and regulations before signing the application form (A copy of rules is attached with the application form).

Disciplinary action shall be taken against students violating Hostel Rules and Regulations.

1. It should be clearly understood by all residents that no tenancy shall be created by their occupation or use of hostel premises and property and that each of them is merely permitted by Management, under the rules and regulations framed by the Management which can be changed, altered, modified, varied wholly or partly and can be replaced by Management at their discretion and without assigning any reason for same. Upon such revocation the resident shall not be entitled to stay and/or enter the Hostel/Institute or any part or portion thereof. If student does not leave the premises of the Hostel/Institute, student shall be liable to be forcibly removed.
2. Any misleading or false statement or information in the application form shall render the admission for termination and on such termination students shall not be entitled to stay and/or enter the hostel or part thereof. If student does not leave the premises of the Hostel, student shall be liable to be forcibly removed from the hostel.
3. The management reserves the right to terminate the occupancy of the student for any willful disobedience or defiance of authority, non-observance or frequent violation of hostel rules, causing damage to person/persons or property/properties or indulging in anti-national or undesirable activities. In such cases the deposit shall be forfeited and fees will NOT be refunded except the mess charges on pro-rata basis.
4. The hostel shall be treated as an extension of the Institution and observance of rules and regulations of the Hostel shall be compulsory for all hostel residents.
5. Change/Inter-Change of Room: A students shall not change/interchange her/his room with another student or shift into a vacant room without the previous written permission of the Hostel Warden/s. The Hostel Warden/s has the right to shift a student from her/his room to another room in the hostel at any time without assigning any reason.
6. The hostel warden shall provide students, keys of the allotted room. Students shall NOT use other lock and key for locking their rooms. Students are responsible for their possessions of all valuables and they should be kept in the cupboard under lock and Students shall not leave mobile, ornaments and other valuables unguarded. Students cannot change lock and key without the permission of the Hostel Warden/s.

7. The Hostel Warden/s or Higher authorities of the Institute have the discretion to inspect any room at any time.
8. During the vacation, belongings should be kept in the cupboard under lock, however, students may avail common storage facility for limited quantity.
9. The student shall pay hostel fee along with the Institute fees before the due date. The term for the hostel fee is one academic year as per the academic calendar of the respective programme of the Institute in which the student is studying.
10. Students residing in the hostel will be staying at their own risk, liability and consequences.
11. Dress Code: The students should be decently dressed when they are out of rooms. The decision, as to what constitutes a decent dress remains vested with the Hostel authority.
12. Silence: Strict silence shall be observed in hostel from 10.00 pm to 4.00 am.
13. No student shall bring or store any firearm, ammunition, explosive and inflammable goods in the premises of the hostel.
14. Alcohol / Drugs / Smoking: Students shall not bring, take and/or drink any alcohol/intoxicating drink, drug or substance of any kind what so ever and/or smoke in the room and/or any part of premises. The same shall apply to visitors also. An occurrence of such behavior shall invite strict disciplinary action leading to rustication from the Institute.
15. If any common property is damaged or lost, the same shall be charged in equal shares to the students who are in common use of that property. Students shall not drive any pegs or nails into walls or stick posters on walls, windows and doors.
16. Fixture: Student shall not bring any extra furniture or other fixture in the room. All furniture and fixture in the rooms allotted to students must be cared for property. Students will be required to pay double the original cost of any item found missing from their room. Students will also be required to pay twice the charges of the repair to items that found to have been willfully damaged or have been damaged on account of misuse or unfair wear and tear.
17. Interchange of Furniture/Fixture: Students are prohibited from interchanging any furniture/fixture from one point/location in the hostel to another. Besides a penal recovery, students involved in such activities will be expelled from the hostel.
18. Assets in Common Areas/Corridors: Theft/damage to hostel assets in common areas/corridors will be recovered from all students of the flank/wing involved. In case of theft/damage to items that pertain to usage by the complete hostel, the recoveries will be made from all the occupants of the hostel.
19. Hostel authorities will not be responsible for any loss of money, jewellery or personal belongings of any student. Students are advised not to keep any cash/jewellery or any costly items in the room.
20. Ragging: Ragging in any form is BANNED. It is a cognizable offence and violation will invite action as per law of the land in addition to rustication from the Institute. Being a silent spectator and not reporting/stopping others indulging in ragging is also an offence and will invite similar disciplinary action. Accepting/undergoing ragging and not reporting to this is also an offence. Please report any incident immediately to any of the Higher Authorities/member of the Anti-Ragging Committee/Warden/Security Personnel directly at any time of the day/night.
21. Electricity Restrictions: No electric appliances shall be permitted in the room, failing which the Hostel Warden/s will have the right to confiscate the gadget. The lights in the bathroom should be used only as and when necessary and shall not be kept on

- when the bathroom is not used. While leaving the room students should take care to put off the lights and fans without fail.
22. Night out Permission: Night out shall not be allowed without the substantial reason. Night out in the permissive sense is hereby abolished. The Higher Authorities of the Institute may still permit the students in exceptional circumstances for academic purpose and it should be conveyed to the Hostel Warden/s in writing at least one day before the Night out. Hostellers may be permitted to go home during holidays with written permission/telephonic call from parent, to be submitted/received to/by Hostel Warden/s.
 23. In case of medical emergency student can contact the Hostel Warden/s directly. Hostel warden/s after intimating the Higher Authorities of the Institute will take necessary action depending upon the situation at that time.
 24. Celebration of Festivals and Birthdays: Student shall take prior permission of the Hostel Warden/s or of any Higher Authorities of the Institute.
 25. Cleanliness: Students shall keep their room, verandah and surrounding areas tidy, neat and clean at all times and shall not throw anything including rubbish, in such places or any premises in the hostel except in the dustbin or the place specifically provided for the said purpose. No wet clothes should be dried on the furniture or in corridors.
 26. Hostel Staff: Students shall treat the staff and housekeeping staff of the Hostel with due courtesy at all times. Service of the housekeeping staff shall NOT be utilized for private or personal work. Visitors/Parents: Visitors/parents are allowed to visit a student only after visiting the Hostel Warden/s first.
 27. No student shall take any visitor including his parents to the room.
 28. Mess: Student shall pay full mess fee for one year along with the Institute fees before due date. It is mandatory to eat in the mess. Student must inform their non-availability or night out to the Hostel Warden/s or Mess Supervisor well in advance.
 29. Students are requested not to waste food. Outsiders are not allowed in the mess. Guests are not allowed in the mess without prior permission of the Hostel Warden/s. Outside food of any kind is strictly prohibited in the Institute/hostel premises.
 30. Smoking, Alcohol & Narcotic consumption is strictly prohibited in and around the Hostel premises. Strict action will be taken against offenders.
 31. Loitering in the Hostel campus during the class hours will not be appreciated.
 32. Birthday/Other Celebrations are strictly prohibited in Hostel.
 33. Students must turn off all the electrical equipments & lights before leaving their rooms.
 34. Food will be served only in the designated Dining Hall(s) and only during the specified timings. Wasting food & water will not be encouraged.
 35. All lights must be switched off before 10 pm in the rooms.
 36. Students are not allowed to use Mobile phones.
 37. Students should not enter rooms of other students without permission.

(Parents Signature)

(Student Signature)